

TERMS AND CONDITIONS

Thank you for your enquiry regarding accreditation for your abrasive wheel safety training courses. Please find attached an application form which should be completed and returned to us together with your cheque and any documents specified in the application form.

Before making your application, please read the terms and conditions of BAF accreditation given below. If any of these conditions cannot be fulfilled then your application will be rejected.

1. Accreditation is only granted for the named company specified in the application. Any change of name or ownership, or any additional companies involved in abrasives safety training must be notified to the BAF
2. Accreditation is granted for a period of three years from the date of registration on the accreditation certificate.
3. Accreditation is for training of operators. It is not accreditation for "train-the-trainer" courses
4. You must have been carrying out abrasives safety training for at least one year and have records of the training available for examination.
5. You must not have been subject to any legal proceedings in the past regarding the accuracy of information provided in your courses or for bankruptcy, or for infringements of commercial law.
6. You need to provide evidence of competence of your trainers to carry out abrasives safety training. Details of relevant experience and training must be provided.
7. Accreditation assumes the training will be conducted by the company's employees. Accreditation for training provided by sub-contracted trainers can only be stated if that sub-contractor company is also BAF accredited or he only uses training material provided by the accredited company.
8. The person who attends the assessment will be regarded as the most experienced and trained member of your staff, and his performance will determine the success of the application.
9. You will only be accredited for the product groups that you state on your application form. If at a later date you wish to extend the range, a new application will be required.
10. Your course content must conform to the minimum requirements given in the HSE Guidance booklet, HS(G)17 – Safety in the Use of Abrasive Wheels (2000) There must be a course prospectus available to confirm this.
11. Your course must contain both a visual presentation and contain practical elements, either:
 12. By using customer's own equipment
 13. Possessing the required equipment for the following where relevant:
 14. Mounting, Dressing/Truing, Balancing, Ring test
15. You must only use BAF approved course materials (presentation slides, safety leaflets, safety codes, posters, course notes, training videos) and provide copies. (For approved list see separate sheet) Any changes or additions must be approved by BAF. Any updates advised by BAF must be incorporated immediately into your course material.
16. BAF accreditation will be given only to the company named in the application, not to individual trainers and is not transferrable. The use of the BAF logo must be approved in advance. The permitted wording on your paperwork, publicity, course material and attendance certificates must state:

"company name" has been granted accreditation by the British Abrasives Federation to provide operator training courses in the safe use of abrasive products
17. BAF reserve the right to withdraw the accreditation should the terms and condition be breached. Prior warning of any infringement will be given in writing.
18. BAF can at any time during the accreditation period, request information or attend a training course given by the company.
19. Before the end of the three-year accreditation period, the company must advise BAF that it wishes to renew its accreditation and give dates and location of courses for BAF to arrange re-assessment (at the published rate)
20. You will be expected to keep comprehensive records. These must be available for examination during any future BAF assessment.
21. A record of people trained.
22. A record of their performance to assessments carried out during the course
23. A record of their feedback to questionnaires completed after the course
24. A non-refundable fee is payable with the initial application
A non-refundable fee is payable prior to the accreditation interview
The balance of the 3 year cost of accreditation is payable on successful completion of the assessment interview.
Failure to provide payments on time may result in withdrawal of accreditation
Please refer to our published accreditation fee details